



Dear Parents,

23rd January 2020

Morning Arrangements,

Thank you for continuing to support our morning "drop-off" arrangements which are working extremely well.

However, I am aware that a small amount of parents are continuing to remain on the KS1 playground, once the staff are on duty. To assist us with our processes we remind you that adults **must not** stay on the school playground area, in the morning, once the children have been left with our staff. This enables school staff to have a full view of the playground area. Our staff are highly vigilant at all times but their role is made difficult if there are adults remaining on the playground.

Our gates open at 8:30am Children from Year 1 to Year 6 should be dropped at the gate when they will be supervised by school staff from 8:40am. Foundation pupils will be admitted at the Foundation2 door at 8:40am. Children arriving on the playground between 8:30am and 8:40am remain the responsibility of parents and/or carers.

Thank you for your support in this matter.

Yours sincerely,

Mrs Arnold
Headteacher