



Poulton Lancelyn Primary School



Dear Parents and Carers,

6th January 2023

Parents' Consultation Thursday 26 January 2023 - Online Appointment Booking

I would like to invite you to attend our online video call parents' consultation **on Thursday 26 January** to discuss your child's attainment and progress.

The booking system, Schoolcloud, opens at 8pm on Tuesday 10 January. This is the earliest you can gain access to book your appointments. It will close on Tuesday 24 January at 9pm.
Should you wish to make any changes after this date please contact the school office.

Please visit <https://poultonlancelyn.schoolcloud.co.uk> to book your appointments.

A short guide on how to book your appointments is included with this letter.

Login to the website address above with the following information:

Your name and email address (your email address will be used to confirm your appointment)

Pupil's First Name (full first name):

Pupil's Surname:

Pupil's Date of Birth

If you do not have access to the internet or have difficulty with this booking system, please contact the school office who will book appointments on your behalf.

Yours sincerely,

Mrs C Arnold
Headteacher