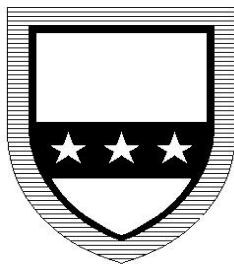


Poulton Lancelyn Primary School



Charging and Remissions Policy

This Policy was adopted and approved by the Governing Body in
Summer Term 2022

This Policy is due to be reviewed Summer Term 2023

CHARGING AND REMISSIONS POLICY

At Poulton Lancelyn Primary School the education we provide wholly or mainly during school hours will be free but on some occasions a voluntary contribution towards the cost of an activity may be requested by the school. Parents/Carers are free to decide whether or not to contribute. This policy sets out the principles upon which the school will operate charges and remissions.

Objectives

1. To make clear what will be provided without charge and what will be offered with a charge being made.
2. To clarify what is meant by any request for voluntary contributions.

Strategies

- No charge will be made for admitting pupils to school.
- The school may request voluntary contributions towards the cost of some activities planned during school hours
- School trips and visits form an important part of the curriculum offered by our school. Parents may be asked to make voluntary contributions towards their cost. No pupil will be excluded from a curriculum based school trip because of their parents' inability to contribute, but it is hoped that parents will feel able to support the school in its efforts to provide a full and interesting curriculum for all its pupils. Pupils of parents who are unable or unwilling to contribute will not be discriminated against.
- Where there are insufficient voluntary contributions to make an activity possible, and when there is no way to make up the shortfall, it will be cancelled.
- For Residential trips wholly, or mainly, during school hours, school will charge parents to meet the board and lodging costs at the actual cost of the provision.
- Children whose parents are in receipt of support payments and entitled to free school meals may also be entitled to the remission of these charges.
- Where music or singing tuition is not an essential part of the national curriculum, charges may be made.
- Parents may be asked for payment towards the cost of repairing or replacing any part of the fabric of the school or any item of school property that has been damaged or lost as a result of their child's behaviour.
- Parents may be charged for activities defined as "optional extras", these include activities which are not part of the statutory curriculum. Charges for optional extras are not for profit.
- Charged meals must be paid for in advance. Parents are requested to provide a packed lunch for their child/ren, if in arrears of 7 days or more.

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will be in line with that of the LA and that it will meet the requirements of the law.

Revised and adopted by the Governing Body of Poulton Lancelyn Primary school Summer Term 2022

Schedule of Charges 2022-2023

Charge	Scope	Amount
School Meals - children	Children	£2.35
School Meals – staff	Staff	£1.60
Milk	Children	See Provider School MILK
Trips	Children	Voluntary contribution, which varies depending on the trip.
Residential Trips	Children	Varies each year. Remissions may be granted based on criteria detailed in the DfE Charging for School Activities Guidance
Clubs - external provider	Children	See individual Provider