

Poulton Lancelyn Primary School



Dear Parents,

18th May 2018

As part of our continuing efforts to reduce waste and lessen any negative impact on the environment, Poulton Lancelyn will go "paperless" from September 2018. The financial savings will enable us to allocate additional funds to support our pupils teaching and learning and reduce the effect on our environment.



What does this mean for parents?

- All letters will now be sent as emails via our Call Parents system (this is the same systems we currently use to send text messages)
- All letters are also available on our school website www.poultonlancelyn.wirral.sch.uk
- Parents and Carers will have easy access to all information regarding their child e.g. trips, events, newsletters, consent forms which will mean no more lost letters!
- We will no longer send you paper consent forms. Any events or visits that require permission from parents will be sent to you electronically and you will be able to tick a box and return this to school.

In order to make sure you always receive communication from the school it is **essential** that you inform us of any changes to your contact details. Attached is reply slip which asks for your up to date email address and mobile number. Please complete and return this to us before the new system is put in place

Thank you for your support

Yours sincerely

Mrs C Arnold
Headteacher

REPLY SLIP- PAPERLESS CORRESPONDENCE

Child's Name:

Class:

Parent:

Email

Mobile

Parent:

Email

Mobile

Signed

Date