



Dear Parents,

26<sup>th</sup> September 2018

In September we introduced a new "drop off" system in the mornings. The purpose of this earlier "Drop off" opportunity was to alleviate parking and traffic congestion in the roads surrounding school, due to a number of Health & Safety issues raised.

This week, I have become concerned about the number of adults that continue to stay on the school playground area in the morning as this is now beginning to have a detrimental effect on the congestion outside the school gates and the well-being of the children in making a positive and independent start to the day.

We have 4 members of staff monitoring gates and children playing in the morning. The adults are happy to accept quick messages. (Closing off one of the KS1 gates is likely to incur more difficulties for parents attempting to access the other side of the site.) Our staff are highly vigilant at all times but their role is also becoming increasingly difficult due to the number of adults that remain with their children

As a consequence, I remind all parents that children from Year 1 to Year 6 should be dropped at the gate when they will be supervised by school staff on each playground. Foundation pupils will be admitted at the Foundation2 door at 8:40am. Parents should then leave the site. We have the Health and Safety of the children as paramount importance both on the site and the surrounding area.

Furthermore, an increasing number of children are using the school field to play on, after 3:30pm. Children are not allowed on the school field once they have been dismissed from their classrooms at 3:30pm.

It is essential that we work together to ensure the successful running of all school processes to ensure that safety and well-being of the children.

Thank you for your support.

Yours sincerely,

**Mrs C Arnold**  
**Headteacher**