



Poulton Lancelyn Primary School

Venables Drive

Bebington

Wirral

CH63 9LY

Headteacher: Mr A Milne



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14th December 2023

Dear Parent(s)

Re: Nominations for Parent Governor

We are delighted to invite applications for the role of Parent Governor for Poulton Lancelyn. Parents play a very important role on our Governing Body and are a vital part of our team, helping the school to meet the needs of the children and the community we serve. We offer training and support to all governors, with an evening meeting held once every half term, although governors are very welcome at any school event held during the day.

The term of office for all governors is four years but resignation is possible at any time. Parent governors may serve the full term of office even if their child has left the school. We welcome nominations from any parents who are interested in supporting the schools' strategic development; no specialist skills are necessary.

Parent Governors are elected by all parents/carers of registered pupils in the school and it is now necessary to elect one Parent Governor to fill a vacancy. It is very important that parents stand for election to the Governing Body. The role of a parent governor is to be a representative of the parent perspective in general. If we are unable to recruit within the school parent body we have to appoint from elsewhere. This means our new Parent Governor will have no children in the school and may know very little about the school and its local community.

As a parent/carer of a child in our school you are entitled to stand as a candidate and to vote in an election. If you choose to offer yourself as a candidate to become a Parent Governor, you should complete the attached nomination form, and return it to me no later than 4:00pm on **15th January 2024**. Should two parents living in the same household wish to make separate nominations, a further form can be obtained from the school.

If there is more than one nomination it will be necessary to hold an election. In this event nominees will be invited to prepare a short statement (75 words) on their background and interests which will be made available to everyone eligible to vote.

If you would like further advice or information, please contact the school office. The Chair of Governors Mrs A Hutchinson is happy to have informal discussions with anyone who wishes to find out more about the role, and can also be contacted via the school office. For information I have also attached a list of disqualifications from governorship.

Thank you for giving some thought to supporting our school as a Parent Governor.

Yours sincerely

Mr A Milne
Headteacher