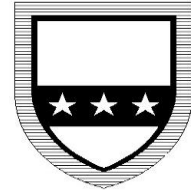


Poulton Lancelyn Primary School



15th May 2019

Dear Parents,

As we are approaching the final half term of F2, we are starting to implement our transition programme in preparation for Year 1.

After Half Term we will be changing how F2 come into school in the morning. As of Monday 3rd June the children will join Year 1 and Year 2 on the playground for the "drop-off" arrangement.

Gates open at 8:30am, children can enter the playground under supervision of parents and carers. The teaching assistants will supervise the playground and gates from 8:40am. At this time, we ask that parents and carers leave, as our staff will be supervising. At 8:55am the whistle will be blown and children will line up as they do at lunchtimes. They will be led into school by class teachers.

Any notes/messages can be passed on via the staff on the gates.

At home time F2 will exit via F2 door as normal.

Thank you.

Yours sincerely

Miss Haworth
Assistant Headteacher